



DIVISION MEMORANDUM

No. 290s. 2018

TO : CHIEF EDUCATION SUPERVISORS, CID & SGOD
HEADS, PUBLIC AND PRIVATE ELEMENTARY SCHOOLS
SELECTED DRRM COORDINATORS
ALL OTHERS CONCERNED

FROM : CATHERINE P. TALAVERA, CESO VI
Schools Division Superintendent

SUBJECT : CONDUCT OF KIDDIE/JUNIOR FIRE MARSHALL YOUTH
CAMP AND OLYMPICS

DATE : September 4, 2018

1. The Bureau of Fire Protection, Tayabas City Fire Station, in partnership with DepEd Tayabas, will conduct the Kiddie Junior Fire Marshall Youth Camp and Olympics on the following dates:

Activity	Date	Venue
Cluster 1 (KJFM Youth Camp) Elimination	September 7-9, 2018	Kalumpang Elementary School
Cluster 2 (KJFM Youth Camp) Elimination	September 14-16, 2018	Tayabas East Central School
Finals – KJFM Olympics	September 25, 2018	Tayabas East Central School

2. This activity aims to help children get actively involved in fire safety and prevention, learn the basics of fire safety and emergency response through fun and engaging games as well as emergency simulation exercises. There will be lectures on basic first aid, basic firefighting, basic fire prevention and response, liquefied petroleum Gas (LPG) safety, fire extinguisher use, and basic search and rescue.
3. Participants of this activity are five (5) Grade V pupils and five (5) Grade VI pupils per school from selected public and private schools. They shall be accompanied by the school DRRM Coordinator and one adviser to assist them during the training. At least two parents per school are requested to assist the pupils and advisers. The Advisers shall secure Parent's permit of all the participants.
4. School delegates shall bring their own tents, beddings, flashlight, whistle, cooking utensils, and personal materials needed for the three-day camp. Please bring packed lunch and snacks for the first day of training.





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5. Food and transportation expenses of the participants during the three-day camp shall be charged against school canteen funds or other school funds.
6. The advisers shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled *Updated Guidelines on the Grant of Vacation Service Credits* to teachers. Likewise, non-teaching personnel, including management staff, shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
7. To adhere with DepEd Order No. 9, s. 2005 entitled "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith", the teachers who will assist the pupils shall submit the Compensatory Plan upon registration to cover the first day of training. Please see Enclosure 3.
8. Immediate dissemination of this memorandum is desired.

SGOD/CONDUCT OF KJFM YOUTH CAMP
DM- 290 /09-94-18





Enclosure 1.

PARTICIPATING SCHOOLS

CLUSTER 1 (September 7-9, 2018 at Kalunmpang Elementary School)

1. Potoi Elem. School
2. Froilan E. Lopez Elem. School
3. Gibanga Elem School
4. Ipilan Elem School
5. Dapdap Elem. School
6. Kalumpang Elem School
7. Tayabas West Central School I
8. Tayabas West Central School II
9. Tayabas West CS III
10. Casa del Nino Jesus de Tayabas

CLUSTER 2 (September 14-16, 2018 at Tayabas East Central School)

1. Lakawan Elem School
2. Mate Elem School
3. East Palale Elem School
4. Alsam Elem School
5. Katigan Elem School
6. Tayabas East Central School I
7. Tayabas East Central School II
8. West Palale Elem School
9. Ilasan Elem School
10. Busal Elem School
11. Valencia Elem School





Enclosure 2

PAHINTULOT NG MAGULANG

Sa kinauukulan,

Pinahihintlutan ko ang aking anak na si _____
(Pangalan)

nasa ika- _____ na baiting, pangkat _____ ng _____
(Grade) (Section) (School)

na dumalo sa gaganaping **Kiddie Junior Fire Marshall Youth Camp** sa _____
(Venue)

_____, Tayabas City, sa ika- _____ ng Setyembre 2018.
(Date)

Lagda ng magulang sa ibabaw ng pangalan





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Enclosure 3.

COMPENSATORY PLAN

SUBJECTS TAUGHT	NO. OF DAYS TAUGHT	NO. OF DAYS YOU WON'T BE ABLE TO TEACH	REASONS WHY YOU WON'T BE ABLE TO TEACH	COMPENSATORY PLAN	ACTIVITIES
		1	To attend KJFM Youth Camp	Option 1: Relieve with co-teachers Option 2: Advance Classes (Indicate Schedule) Option 3: Make up classes (Indicate schedule)	Friday: List lessons and activities

Prepared by:

(Name of Participant)

Approved by:

School Head

